

ALABAMA STATE BOARD OF CHIROPRACTIC EXAMINERS
Certified Adopted Rule

190-X-1-.19 Criteria For Approval Of Continuing Education.

All continuing education providers must apply for course approval from the Alabama Board in order for a licensee in Alabama to receive credit for license renewal. Blanket approval is given for Board approved chiropractic continuing education courses in other states for licensees who live and practice in that state to use for Alabama license renewal as long as the course is presented on topics which fall within the current scope of practice in Alabama.

- (1) Applications for approval shall:
 - (a) Be on the form prescribed by the Board;
 - (b) Be accompanied by the fee set by the Board;
 - (c) Include a detailed list of dates and locations for each seminar or module within a 365 day range;
 - (d) Include a sample CCE verification form;
 - (e) Include a CV for each speaker;
 - (f) Include a course syllabus;
 - (g) Include draft or final advertising brochures.
- (2) A separate application with documentation, etc. must be submitted for each seminar or module.
- (3) Applications for online courses must contain a start date and finish date for the course which may not be more than 365 days.
- (4) Any request for approval should be submitted to the Board no less than thirty (30) days prior to offering of the course.
- (5) A condition of approval shall be that the course is pertinent to the practice of chiropractic. Continuing education may include, but is not limited to, attendance at lectures, college and post graduate courses, scientific sessions of conventions, research, graduate studies, teachings, video tapes, internet courses or home study courses. Continuing education programs may include, but are not limited to, programs that address the following:

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- (a) Government regulations
- (b) Clinical and technological subjects including but not limited to techniques and procedures in the Alabama scope of chiropractic or recognized specialties, chiropractic equipment, diagnosis and treatment planning and radiology.
- (c) Risk Management
- (d) CPR
- (6) Programs meeting the general requirements of this rule may be developed and offered by any of the following agencies or organizations:
 - (a) National, state, district or local chiropractic associations;
 - (b) Accredited colleges or schools;
 - (c) Individuals or organizations established to provide chiropractic post graduate courses;
 - (d) The Red Cross;
 - (e) American Heart Association.
- (7) After examination of the subject material, the Board, in its discretion, may grant credit towards license renewal. In determining whether credit is granted and the number of credit hours granted, the Board shall consider the apparent quality of the material taught and its professional value to the practitioner.
- (8) The Board of Chiropractic Examiners shall have the right to monitor or audit any course or program to determine whether that course or program is in compliance with these rules. Any fees associated with such audit must be waived by the provider. No continuing education credit will be awarded as part of the audit.
- (9) Dates and locations may be added to an approved course by submitting a letter to the Board office containing the title, approval number, new dates and locations.
- (10) Providers shall provide the Alabama Board or each participant with adequate documentation of his / her successful

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completion of the course. The documentation shall include but it not limited to:

- (a) Name and license number of the participant;
- (b) Name of the course provider;
- (c) Name and title of the course;
- (d) Hours/ CEU's completed;
- (e) Date of completion;
- (f) Authorizing signature, and
- (g) Board issued approval number.

(11) The Board will notify the continuing education providers of the approval or disapproval of a course. The notification will include the number of the approval.

Author: ASBCE

Statutory Authority: Code of Ala. 1975, §§34-24-144; 34-24-145.

History: New Rule: Filed January 16, 2013; effective February 20, 2013. **Amended** 6/2018